

Charter Schools Administrative Office  
Tax Sheltered Annuity Program (403(b)) through Ceridian Payroll

Agenda for August 11, 2006 Teleconference

- Introduction of TSA Program, TSA Third Party Administrator and Plan Provider:  
Bob Roberts (10 minutes)
  - An employee contribution only plan (no employer match)
  - For employees paid through Ceridian only
  - Processing employee withholdings and payments to vendors will work the same as the EUTF, VEBA & ERS withholdings & payments (ACH transfer)
  - Plan year July 1 through June 30
  - Aon has been selected as the plan's TPA
  - Hussey & Assoc. has been selected as the plan's product provider (vendor)
  
- Detailed Description of the Plan:  
Bob Roberts (10 minutes, see handouts, Summary of Principal Plan Provisions & Summary Plan Description)
  
- Description of Third Party Administrator (TPA) services:  
Linda Lee, Aon Consulting (10 minutes, see handout: Aon Consulting – Background and Services)
  
- Description of plan products:  
Hussey & Associates, LLC (20 minutes, see handout: Hawaii Charter Schools 403(b) Program Products Available as of August 10, 2006)
  
- Discussion of implementation schedule and meetings with school staffs  
(20 minutes)
  
- Questions from schools  
(20 minutes)